1. About the workshop
	1. Workshop title *(please keep the title as brief as possible)*

* 1. Convenor(s):
		1. **Convenor 1:**

|  |  |
| --- | --- |
| Name:  | Address:  |
| Phone:  | Email:  |

* + 1. **Convenor 2:**

|  |  |
| --- | --- |
| Name:  | Address:  |
| Phone:  | Email:  |

* + 1. **Convenor 3:**

|  |  |
| --- | --- |
| Name:  | Address:  |
| Phone:  | Email:  |

* 1. Proposed dates: (Note: Workshops under this round of funding are to be held within the financial year July 2018-June 2019)

* 1. Venue (must be in Australia):

* 1. Summary of proposal

Summarise the aims, significance and expected outcomes of the workshop in approximately 100 words.

* 1. Summary of proposal for public release

Provide a two sentence description of the purpose and expected outcome of the workshop suitable for media or similar material. (Maximum 60 words)

* 1. Description

State the objectives of the workshop, with a brief rationale explaining the importance and relevance of the issues to be discussed in relation to current social science research and policy. Give a clear and concise overview of the main themes of the workshop. (Max 1000 words)

Note: For successful applications, the information below will be reproduced on the Academy's website.

* 1. Assessment

The number of workshops funded and the amount allocated depend on the Academy's overall budget, which is subject to change. The applications for funding are considered by the Academy Workshop Committee and are judged on the excellence of the application and the breadth of specialisation and experience of the contributors. Applicants should, however, consider the Strategic Statement of the Academy (<http://www.assa.edu.au/assa-strategic-statement/> ) in addressing the likely benefits of the proposed workshop. In particular, applicants may wish to highlight the relevance of their application to the strategies of facilitating excellence, fostering early and mid-career social science researchers, and enhancing social science research capacity. The strategy of building awareness, in particular facilitating innovative multi-disciplinary programs, engaging with business, industry, non-governmental organisations and the community and disseminating ASSA’s work nationally and internationally may also be considered. Applications do not need to address all of the listed Strategies but highlight those of particular relevance. Give a clear and concise overview of the likely benefits of the workshop. (Max 500 words)

Note: For successful applications, the information below will be reproduced on the Academy's website.

About the program

* 1. Program details

Clearly outline the proposed program, indicating the **session times and titles in bold**, followed by a list of proposed topics and presenters/discussants. You may also include a brief description for each session topic.

* + 1. **Program: Day 1**
		2. **Program: Day 2**

* 1. Participants

Provide a list of potential participants (15 - 20), including at least two Australian resident Early Career Researchers, noting their institutional affiliation, discipline, and if their participation has been confirmed. Please indicate ASSA Fellows with \* after their name, and Early Career Researchers with +.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Name** | **Institution/Affiliation** | **Discipline** | **Role** | **Invited Y/N** | **Confirmed Y/N** |
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A list of ASSA Fellows (by name and discipline) can be found at: <http://www.assa.edu.au/fellowship/fellows>

If you have not included an ASSA Fellow as a convenor of your Workshop, please state the reasons:

1. Draft budget

|  |  |  |
| --- | --- | --- |
| Budget item | Description | Amount |
| **Travel\*** |  |  |
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| **Accommodation** |  |  |
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|  |  |
| **Catering^** |  |  |
| **Venue +** |  |  |
| **Publication#** |  |  |
| **Other (admin costs etc)** |  |  |
| **TOTAL** |  |  |
| **Amount requested from ASSA** |  |  |
| **Other funding** |  |  |

*\*Travel: The Workshop Program does not fund international fares, unless a very strong case can be made for the designation of such a large proportion of the available funding to be allocated to an airfare for a single participant.*

*^Catering: The Academy does not pay for alcohol.*

*+ Venue: Workshops funded under the academy’s Workshop Program are to be held in Australia. Given the prestige associated with the Academy's workshops, the Academy expects that host universities would normally provide a venue free of charge as part of their contribution.*

*#Publication: An estimate of the costs associated with a publication that may arise from the workshop (editing, preparation of maps/diagrams, indexing, etc). The Workshop Program does not provide funds for publishing.*

*†Other funding: convenors are encouraged to consider additional sponsors and to identify these, together with the level of support, when submitting their proposal.*

1. Workshop Outcomes

Indicate the expected workshop outcomes, and how they will be disseminated. The academy expects dissemination of the workshop outcomes through publication via a recognized publishing house or refereed journal.

Application Submission

Application forms should be submitted via email by ***Friday, 29 September 2017*** to:

**Mr Murray Radcliffe**

Deputy Director

Academy of the Social Sciences in Australia

Email: murray.radcliffe@assa.edu.au

Phone: (+61) 2 6249 1788

**Would you like to register your email address for advice of any updates about the Workshop Program?**

Yes [ ]  No [ ]